

Associate Pastor Job Description

Trulls Road Free Methodist Church – October 2017

Title: Associate Pastor of Next Generations

Reports To: Lead Pastor

Hours: 40 hrs. per week including Sunday.

Purpose:

The Associate Pastor of Next Generations will support the Lead Pastor by providing oversight and leadership to the younger generations. The successful candidate will be an energetic, creative and godly leader with a track record of inspiring leadership. Our priority is finding a person who is gifted in and called to pastoral ministry.

Specific Areas of Responsibility:

Next Generations: Youth, Children, Young Adults and Young Marrieds

YOUTH

LEADERSHIP

- To cast a church-wide vision for the Youth Ministry
- To provide leadership to all areas of the Youth Ministry from Grades 6 to 12; including ministries to our church family and our surrounding communities (Sunday School, midweek program, missional opportunities, retreats, youth events and Jr. High VBS)
- To recruit, equip and train adult and student volunteer leaders who will work together in a team approach
- To give oversight to hiring and supervising summer students

DISCIPLESHIP

- To develop and implement a discipleship program for Youth
- To provide training experiences for youth and youth leaders (Today's Teen Conference, CHANGE Conference, etc)
- To work with the Children's Ministry Director to establish an intentional transition plan from Children's Ministry to Youth Ministry
- To work with TRFMC Ministry Leaders to include our youth in active participation in the body of Christ

COMMUNICATION

- To effectively communicate a calendar of events, weekly reminders and organizational details with youth, youth leaders, parents, church leadership and the local population by utilizing appropriate social media platforms
- To coordinate with the Director of Children's Ministry around events and programs

ADMINISTRATIVE RESPONSIBILITIES

- To be a member of the Plan to Protect Team and ensure that training and procedures for all youth ministry workers and volunteers occurs
- To propose and administrate the Youth Ministry budget
- To initiate a check-in process using Planning Centre for Sunday School, Midweek programs and events

CHILDREN and YOUNG ADULTS

OVERSIGHT

- To serve as the Direct Report for our Children and Young Adult Ministry Leaders
- To meet on a regular basis with the ministry leaders; mentoring and encouraging them and giving advice and counsel
- To advise and support the Children's Ministry Team and the Young Adult Ministry Team
- To occasionally attend/visit these ministry areas so as to observe and connect with those volunteering and leading.
- To represent the Children and Young Adult Ministries to TRFMC Leadership

YOUNG MARRIEDS (AND FAMILIES)

LEADERSHIP

- To encourage and cast vision for a meaningful ministry for young marrieds (and families)
- To champion ways to serve and involve young marrieds (and families)
- To nurture leaders who can in turn serve this category of people

Additional Responsibilities :

- To regularly participate in the preaching schedule
- To provide oversight to the Tuesday Night at Trulls Program (providing opportunities for ALL who call TRFMC their home church to fellowship together)
- To manage feedback regarding Next Generations Ministries
- To participate in the Performance Plan and Appraisal Reviews
- To attend required FMCiC events (network meetings, regional gatherings, general conference, minister's conference)
- To perform other duties as assigned by the Lead Pastor